

**Palomar College
Environmental Student Organization
Constitution**

ARTICLE I

NAME OF ORGANIZATION

Palomar College Environmental Student Organization

ARTICLE II

PURPOSE OF ORGANIZATION

Special Interest: Environmental Issues

ARTICLE III

MEMBERSHIP

Section 1

Membership is limited to Palomar College students only, regardless of race, religion, gender, national origin, or physical limitation.

Section 2

Basis of membership shall be:

Students who are interested in environmental issues.

Section 3

Membership dues shall be:

\$0 United States Dollar

ARTICLE IV

QUALIFICATION AND ELECTION OF OFFICERS

Section 1

Officers are usually President, Vice President, Secretary, Treasurer, and Inter-Club Council Representative.

A. Co-President positions will be created when needed, and the subsequent Co-President(s) may make the Vice President position unnecessary.

Section 2

Executive Council optional, but should consist of (Co-)President(s), Vice President, Secretary, and Treasurer.

Section 3

Club elections will be held on the last month of the semester. (remember: reinstatement forms must be filed no later than the fourth week of the semester.)

ARTICLE V

DUTIES OF OFFICERS

Section 1

President

- A. Preside over all meetings
- B. Call special meetings
- C. Carry out the provisions of the constitution
- D. Appoint committees and chairpersons
- E. Oversee all committee activities
- F. Represents the club on public occasions

Section 2

Vice President

- A. Assume the duties of the president in his/her absence
- B. Act as publicity chairperson (membership, etc.)
- C. Perform any duties delegated to him/her by the president

Section 3

Co-President

- A. Share the duties of President among all Co-Presidents
- B. In the case of no Vice President, share the duties of Vice President among all Co-Presidents

- Section 4 Secretary
- A. Keep accurate minutes of all meetings
 - B. Act as correspondence clerk
 - C. Print and distribute agendas for all meetings
- Section 5 Treasurer
- A. Handle funds and finances for club
 - B. Keep financial records and collects dues
 - C. Pays bills and release funds as voted by the general membership
- Section 6 Inter-Club Council Representative
- A. Attend all ICC meetings
 - B. Report the results of ICC meetings to the club
- Section 7 Executive Council
- The executive council shall meet as often as the membership declares.
- A. Formulate policy of the club between regular meetings and in case of emergencies, subject to the approval of the general membership
 - B. To execute policies determined by the general membership
 - C. To govern the activities of the club
 - D. To compile agendas for general meetings
- Section 8 Housing
- A. Wha- what? Who put this here?

ARTICLE VI IMPEACHMENT AND REPLACEMENT OF OFFICERS

- Section 1 Impeachment of officer(s) is based on:
- An officer may be impeached only under the following conditions: there must be a quorum present during impeachment; 2/3 of the membership must vote; prior to impeachment, there must be one week's notice of intent publicized. The Director of Student Affairs must have a copy of grounds in writing, two weeks prior to vote.
- Section 2 Replacement of officer(s) shall be in the following manner:
- A special election will be held to elect a replacement for the vacant officer position.

ARTICLE VII MEETINGS

- Section 1 Meetings shall be held monthly unless otherwise ordered by the club.

ARTICLE VIII ADVISOR

- Section 1 All recognized clubs must have at least one Palomar College staff member as an advisor, who functions with the club at all official meetings and events. A club may have up to three advisors.

ARTICLE IX AMENDMENTS TO CONSTITUTION

- Section 1 Any amendment change requires a 2/3 vote at a general meeting.

President's Signature _____ Date _____

Advisor's Signature _____ Date _____

Office of Student Affairs _____ Date _____

Copies of approved constitutions will be kept on file in the Office of Student Affairs.